

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2012-13

I. Details of the Institution

1.1 Name of the Institution

Swami Vivekanand Govt P G College Lohaghat

1.2 Address Line 1

Village- Chauri Bhatt

Address Line 2

Post Office- Lohaghat

City/Town

Lohaghat, District - Champawat

State

Uttarakhand

Pin Code

262524

Institution e-mail address

govtpgcollegelohaghat@gmail.com

Contact Nos.

05965-234552

Name of the Head of the Institution:

Dr. C.S. Joshi

Tel. No. with STD Code:

05965-235410

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

OR

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++		2004	05 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR	2011-2012	25-04-2013
ii. AQAR	2010-2011	21-12-2012
iii. AQAR	2009-2010	22-12-2011
iv. AQAR	2008-2009	22-12-2011

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.Ed Self financed

1.11 Name of the Affiliating University (*for the Colleges*)

Kumaun University Nainital

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	Model College
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	03
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	Nil
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	Nil
2.9 Total No. of members	09
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1-Periodical tests in each course were implemented.
 2-Departmental co-curricular activities were started i.e. Oral competition, Power point presentation, Debates, etc.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1-To promote holding of seminars and workshops in each department, regarding development of research activities among teachers.	To some extent
2- To improve the shortage of attendance of students it was decided that parents of the short attendance students may be called in the college to over come the problem	Attendance of students got improved.
3- Alumni association will be strengthened	To some extent
4- career counselling cell will be made more effective	To some extent

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Teachers of all the departments were given special leaves to attend the seminars or conferences any where in the country. Travel allowances were also provided for few such programmes. To improve the shortage of attendance of students their parent's phone number was arranged from students record. There after parents were called by the college faculties and they were intimated about their children's short attendance in the college. Special efforts were made to strengthen and unite the alumni

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03			
PG	08			
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others B.Ed			01	
Total	14	Nil	01	Nil
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	PG Courses (MA/M.Sc/M.Com)
Trimester	
Annual	UG Courses (BA/Bsc/B.Com)

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	08	05	03	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	Nil	15	Nil	Nil	Nil	Nil	Nil	01	Nil	16

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	04	01
Presented papers	-	01	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Nil Nil Nil

2.10 Average percentage of attendance of students 77%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
U.G	1504	-	N.A	N.A	N.A	67.15%
P.G	131	-	N.A	N.A	N.A	100%
B.Ed	99	-	83	06	Nil	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1- By taking feed back from students in different courses in frequent internals.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	01
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	-	-	-
Technical Staff	01	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1- IQAC motivated all the departments in its meetings to hold National and Regional Seminars frequently so that faculty members can update themselves in their research areas
- 2- IQAC suggested to form Research development committee (R.D.C) at each department, which will monitor the research activities of the concerned departments.

3.2 Details regarding major projects Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	02	-
Non-Peer Review Journals	-	02	-
e-Journals	-	01	-
Conference proceedings	-	01	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				

Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges nil
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year Nil

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

04

16

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) Nil

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: Nil

University level State level
National level International level

3.22 No. of students participated in NCC events: Nil

University level State level
National level International level

3.23 No. of Awards won in NSS: Nil

University level State level
National level International level

3.24 No. of Awards won in NCC: Nil

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1- Blood donation camps through NSS
- 2- Red Ribbon club activities
- 3- Tree plantation through NCC cadets
- 4- National integration camps by NCC cadets.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.51 acres		Govt added	
Class rooms	15			
Laboratories	06			
Seminar Halls	-	01		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others				

4.2 Computerization of administration and library

In offices and some of the departments but not in the library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	34958	NA	116	42000	35074	NA
Reference Books	58	NA			58	NA
e-Books						
Journals	255	NA			255	NA
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	27	Nil	9					
Added	-	-	-					
Total	27	Nil	9					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

No

4.6 Amount spent on maintenance in lakhs :

i) ICT

5000.00

ii) Campus Infrastructure and facilities

Nil

iii) Equipments

20000

iv) Others

Rs 59000

Total :

Rs 84000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Nil

5.2 Efforts made by the institution for tracking the progression

1- Regular tests were started.
2- In some departments educational tours were organized.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1556	155	16	94

(b) No. of students outside the state

nil

(c) No. of international students

nil

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1595	334	4	92	Nil	1825	1278	356	03	74	Nil	1711

Demand ratio nil Dropout 6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

nil

No. of students beneficiaries

nil

5.5 No. of students qualified in these examinations

NET nil SET/SLET nil GATE nil CAT nil

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	nil

5.8 Details of gender sensitization programmes

Women harassment cell is active in the college. Various lectures are organised during NSS camps on women empowerment and gender sensitization.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level Nil National level Nil International level Nil

5.9.2 No. of medals /awards won by students in Sports, Cultural and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	314	1084726
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision- To cater the needs of rural poor, a centre of higher studies was established in 1979. Since then it is serving its purpose increasing its dimensions every year.

Mission- To provide higher education at minimum cost, better career opportunities in terms of various career oriented courses to the deprived hill people of this remote area awakening of intelligence and development of an integrated life, evolving a sound value system among the students.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Kumaun university's prescribed curriculum is followed. Some teachers of the college are also members of Board of studies at K.U. Nainital. They suggest their advice for curriculum development according to the need of college.

6.3.2 Teaching and Learning

Educational tours are organised by some departments. Some departments also use projector on their class rooms while teaching.

6.3.3 Examination and Evaluation

Semester system has been introduced for PG class by K.U. College is also a centre for evaluation of answer scripts of Kumaon University main examination.

6.3.4 Research and Development

Teachers get leaves to attend various seminars and conferences of their related fields. Some teachers are also guiding Ph.D students. These students are admitted through a competition exam conducted by Kumaon University each year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College has a library and reading room having approximately 35300 books/journals.

6.3.6 Human Resource Management

At the end of every financial year the faculty members are required to submit self appraisal form which forms a part of annual confidential report. Head of Institution reviews the self appraisal form while writing the ACR. This acts as an incentive for faculty to improve their teaching methods and research work.

6.3.7 Faculty and Staff recruitment

Faculty is recruited by public service commission Uttarakhand. Some temporary faculties are also recruited by directorate of higher education Uttarakhand. College has no power to recruit the faculty and other staff.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Students are admitted in 1st year of UG and PG courses through their merit in the qualifying examination against the fixed number of seats available in each course of the college

6.4 Welfare schemes

Teaching	Loan facilities for purchasing vehicles, land house are available for teachers in the college, up to some extent medical facilities are also provided by the state government to teaching staff.
Non teaching	Loan facilities for purchasing vehicles, land house are available for Non teaching staff in the college, up to some extent medical facilities are also provided by the state government to non teaching staff.
Students	Poor student's fund has been created in the college. Through this fund poor students are given scholarships. The students good at sports and other cultural/co curricular activities are given due weightage in admission in each course of the college.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? NA

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester exam pattern for PG classes has been introduced in the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni association co operates with college in various events and activites.

6.12 Activities and support from the Parent – Teacher Association

Meetings of PTA are held in the college. Valuable suggestions from the parents for the development of college are given due consideration and acceptance.

6.13 Development programmes for support staff

Some times training programmes are held for non teaching staff for their skill development i.e. computer literacy and awareness of internet and financial matters at directorate of higher education uttarakhand.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Use of polythenes is banned inside the college campus
Tree plantation is done time to time by NSS and NCC volunteers.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

During this academic year the attendance of all employees of the college was started twice in a day, one at the time of arrival and other at the time of departure including time mentioning in the college register.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

In the end of academic year 2012-13 the action taken as indicated in 7.1 gave a fruitful result to the institute. Work culture improved in the college premises. It was also observed that all the employees are better performing as compared to the previous session.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1- Institute ensures that the students come to the college regularly and attend the classes.
- 2- Academic environment is maintained.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Tree plantation was done by NCC cadets. NSS rallies were conducted for conservation of environment.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

- 1- Building of college staff quarters.
- 2- Well establishment of college canteen.
- 3- Measures will be taken to increase student's attendance in the college.
- 4- Building of college guest house.

